

# ZK

ISSN 1300-7971 e-ISSN 2148-4864

Volume: 57 Number: 1 Year: 2026

## ZEYNEP KAMIL MEDICAL JOURNAL

*Formerly Zeynep Kamil Tıp Bülteni*

Obstetrics and Gynecology  
Pediatrics and Pediatric Surgery

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Zeynep Kamil Medical Journal is currently indexed in **Scopus, EMBASE, TRDizin, EBSCO, GALE Cengage, Scilit, Google Scholar, Open Ukrainian Citation Index, ASCI, American Chemical Society, WorldCat and İdealOnline.**

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**Kare Publishing**

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**Table 1: Limitations for each manuscript type**

Type of manuscript	Word limit	Abstract word limit	Reference limit	Table limit	Figure limit
Original Article	3500	350 (Structured)	40	6	6
Review Article	5000	350	50	6	10
Case Report	1500	200	15	No tables	5
Letter to the Editor	1000	No abstract	10	No tables	No media
Image	200	No abstract	3	No table	3

particularly interesting and educative. The abstract with structured of background, case and conclusion, is limited to 200 words and the report must include the subheadings of introduction, case report, and discussion, which includes a conclusion. A case report is limited to 1500 words and 15 references.

**Image:** Original, high-quality clinical or laboratory images will be considered for publication. If a photo of an identifiable patient is used, a consent form for its use must be completed and signed by the patient and enclosed with the submission. All printed information that might identify the patient or the authors' institution (including, but not limited to the hospital or patient name, date, or place) should be removed from images. The submission should have no more than 3 authors, the case description is limited to a maximum of 200 words, the discussion section may contain no more than 200 words, and only 3 references and 3 figures are permitted.

**Letter to the Editor:** This type of manuscript discusses important observations, overlooked aspects, or details lacking in a previously published article. Noteworthy articles on subjects within the scope of the journal, particularly educative cases, may also be submitted in the form of a "Letter to the editor." No abstract, keywords, tables, figures, images, or other media should be included. The article that is the subject of commentary must be properly cited within the manuscript. The text should be unstructured and is limited to 1000 words. No more than 10 references will be accepted (Table 1).

**Cover Letter:** The cover letter should include the article title, article type, and the full name of the corresponding author and a statement declaring the absence or presence of any conflict of interest. The corresponding author should briefly summarize the paper and affirm that it has not already been published, accepted, or is under simultaneous review for publication elsewhere. It should be stated that if the manuscript is accepted by the Zeynep Kamil Medical Journal, the paper will not be published elsewhere in the same form, in English or in any other language.

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- Name, affiliation, ORCID ID number, and highest academic degree of the author(s)
- Funding and other material support
- Name, address, phone number(s), fax number, and email address of the corresponding author
- Acknowledgment of the individuals who contributed to the preparation of the manuscript but who do not fulfill the authorship criteria
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**Abstract:** An English-language abstract is required with all submissions except editorial comments, images, and letters to the editor. Systematic reviews and original articles should contain a structured abstract of maximum 350 words with the subheadings of objective, methods, results, and conclusion.

**Keywords:** Each submission must be accompanied by a minimum of three and a maximum of six keywords for subject indexing included at the end of the abstract. The keywords should be listed in full without abbreviations. The keywords should be selected from the National Library of Medicine, Medical Subject Headings database (<https://www.nlm.nih.gov/mesh/MBrowser.html>).

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All acronyms and abbreviations used in the manuscript should be defined at first use, both in the abstract and in the main text. The abbreviation should be provided in parentheses following the definition. Units should be prepared in accordance with the International System of Units (SI). When a drug, device, hardware, or software program, or other product is mentioned within the main text, the name of the product, the manufacturer/copyright holder of the product (not simply the vendor), and city and the country of the company (including the state, if in USA), should be provided in parentheses in the following format: "Discovery St PET/CT scanner (General Electric Co., Boston, MA, USA)".

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Limitations, drawbacks, and shortcomings of original articles should be mentioned in the Discussion section before the conclusion paragraph.

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If an ahead-of-print publication is cited, the digital object identifier (DOI) number should be provided. Authors are responsible for the accuracy of references. Journal titles should be abbreviated in accordance with the journal abbreviations in the Index Medicus / MEDLINE/ PubMed. When there are six or fewer authors, all authors should be listed. If there are seven or more authors, the first six should be listed followed by “et al.” In the main text of the manuscript, references should be cited using Arabic numerals in parentheses. The reference styles for different types of publications are presented in the following examples.

*Journal article:* van Erk MD, Dam-Vervloet AJ, de Boer FA, Boomsma MF, van Straaten H, Bosschaart N. How skin anatomy influences transcutaneous bilirubin determinations: an in vitro evaluation. *Pediatr Res* 2019;86:471–7.

*Epub ahead-of-print article:* Cai L, Yeh BM, Westphalen AC, Roberts JP, Wang ZJ. Adult living donor liver imaging. *Diagn Interv Radiol* 2016 Feb 24. doi: 10.5152/dir.2016.15323. [Epub ahead-of-print].

*Manuscript published in electronic format:* Morse SS. Factors in the emergence of infectious diseases. *Emerg Infect Dis* (serial online) 1995 Jan-Mar (cited 1996 June 5): 1(1): (24 screens). Available from: URL: <http://www.cdc.gov/ncidod/EID/cid.htm>.

*Book section:* Suh KN, Keystone JS. Malaria and babesiosis. Gorbach SL, Barlett JG, Blacklow NR, editors. *Infectious Diseases*. Philadelphia: Lippincott Williams; 2004.p.2290–308.

*Books with a single author:* Sweetman SC. *Martindale the Complete Drug Reference*. 34<sup>th</sup> ed. London: Pharmaceutical Press; 2005.

*Editor(s) as author:* Huizing EH, de Groot JAM, editors. *Functional reconstructive nasal surgery*. Stuttgart-New York: Thieme; 2003.

*Conference proceedings:* Bengisson S. Sothemin BG. Enforcement of data protection, privacy and security in medical informatics. In: Lun KC, Degoulet P, Piemme TE, Rienhoff O, editors. *MEDINFO 92. Proceedings of the 7<sup>th</sup> World Congress on Medical Informatics*; 1992 Sept 6-10; Geneva, Switzerland. Amsterdam: North-Holland; 1992. pp.1561–5.

*Scientific or technical report:* Cusick M, Chew EY, Hoogwerf B, Agrón E, Wu L, Lindley A, et al. Early Treatment Diabetic Retinopathy Study Research Group. Risk factors for renal replacement therapy in the Early Treatment Diabetic Retinopathy Study (ETDRS), Early Treatment Diabetic Retinopathy Study *Kidney Int*: 2004. Report No: 26.

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When submitting a revised version of a paper (include a clean copy and a highlighted copy), the author must submit a detailed response to the reviewers that replies to each issue raised by the reviewers and indicates where changes can be found (each reviewer’s comment, followed by the author’s reply and line number where changes have been made) as well as an annotated copy of the main document. Revised manuscripts must be submitted within 30 days from the date of the decision letter. If the revised version of the manuscript is not submitted within the allocated time, the revision option may be withdrawn. If the submitting author(s) believe that additional time is required, they should request this extension within the initial 30-day period.

Accepted manuscripts are copy edited for grammar, punctuation, format, and clarity. Once the publication process of a manuscript is completed, it is published online on the journal’s webpage as an ahead-of-print publication before it is included in the scheduled issue. A PDF proof of the manuscript is sent to the corresponding author and their publication approval is requested within 2 days of receipt of the proof.

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Please use this list and the following explanations to prepare your manuscript and perform a final check before submission to ensure a timely review.

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- Text should be written in 12-point Times New Roman font
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- Use US English

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- Acknowledge

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- All abbreviations have been identified
- All figures and tables are correctly labeled
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